

## DAVENPORT SCHOOL DISTRICT NO. 207

801 7<sup>th</sup> Street  
Davenport, WA 99122

### **NOTICE OF POTENTIAL POSITION OPENING**

A final decision on hiring this position will be dependent on enrollment numbers. Our 3rd, 4th, & 5th grade class sizes continue to grow.

**POSTING DATE:** August 25, 2023

**CLOSING DATE:** Open Until Filled

**POSITION TITLE:** 1.0 FTE – **Elementary Teaching Position**  
Beginning in the 2023/2024 School Year  
Assignment: Davenport Elementary School

Note: This position could possibly be in the 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> grade depending on enrollment. We are looking for a versatile teacher who is willing to work with multiple grade levels and is flexible, open to change, and collaborates well with others. ***This position could involve teaching a combination class of 3rd & 4th graders.***

#### **QUALIFICATIONS:**

- Possess valid Washington State teaching certificate with elementary education endorsement
- Prior successful experience teaching in elementary grades strongly preferred
- Demonstrated outstanding communication skills with students, staff, and parents
- Demonstrated experience in the use of technology to provide instruction and assessment

#### **THE SUCCESSFUL CANDIDATE SHALL:**

- Demonstrate ability to design and implement effective, relevant, and engaging instruction at the elementary school level.
- Exhibit strong skills in the ability to communicate effectively with students, parents and staff.
- Be enthusiastic, open minded and flexible in meeting the needs of students, the school, the district and the community.
- Demonstrate the ability to communicate clearly and effectively in both oral and written forms, and collaborate with parents and school staff.
- Maintains and submits student records and progress in a timely manner, and willingness to communicate student progress with parents/guardians/caretakers.
- Maintain professionalism by being a strong role model for students, by actively participating in professional development activities and demonstrating a commitment to support grade level and school wide goals and practices.
- Align curriculum to match district goals.
- Demonstrate knowledge of ELA & Math Common Core State Standards.
- Have experience using formative and summative data to inform instruction.
- Willingness to become a key member of a highly functioning PLC team
- Willingness or experience teaching over zoom/google meets in a synchronous classroom remote learning enrolment.
- Fulfill other responsibilities as assigned by the building principal or superintendent.

**IMMEDIATE SUPERVISOR:** Mrs. Sarita Hopkins, Elementary Principal

## APPLICATION PROCEDURE:

Submit the following:

- Letter of application expressing interest in and describing qualifications for the position
- Resume
- Completed district application form
- Transcripts (unofficial are fine; official copies will be required if hired for the position)
- Current Placement File OR at least three current letters of recommendation – one from current supervisor
- Copy of Current Washington State teaching certificate or evidence of eligibility

**Note: Either mail to us, hand-deliver, or send any of the above documents via e-mail. Please call Stephanie Linstrum (see contact info below) to ensure that she has received your packet.**

- Please send all completed applications to –

Stephanie Linstrum, District Administrative Assistant  
Davenport School District No. 207  
801 7<sup>th</sup> St.  
Davenport, WA 99122  
[slinstrum@davenportsd.org](mailto:slinstrum@davenportsd.org)  
(509) 725-1481

If you require accommodation in the application and/or interview process, please inform us.

### IMMIGRATION AND CONTROL ACT REQUIREMENT

An applicant, if not a current employee, will be required to complete an INS I-9 form and must provide proof of employment eligibility.

### DISCLOSURE STATEMENT AND BACKGROUND CHECK

Pursuant to RCW 43.43834, an applicant will be required to complete a disclosure form in writing and signed by the applicant and sworn under penalty or perjury. This disclosure shall specify, in accordance with the definitions found in RCW 43.43.830, all crimes against children or other persons and all crimes relating to financial exploitation in which the victim was a vulnerable adult. In addition, the district may request from the Washington State Patrol an applicant's record for convictions of offenses against children or other persons and convictions of crimes relating to financial exploitation as described in RCW 43.43.832.

### NON-DISCRIMINATION STATEMENT

The Davenport School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Davenport School District complies with all Title IX/RCW 28A.640 and Section 504 requirements and does not discriminate against any protected class as defined by state and federal regulations.

The Affirmative Action Plan is on file with and available for review from building administrators and the Administration Office, 801 7th St., Davenport, WA. Copies are available upon request. Individuals with disabilities who require assistance or special arrangements to attend a program or activity sponsored by the Davenport Schools should contact the district office.  
Questions and complaints of alleged discrimination should be directed to:

Civil Rights Compliance Coordinator/Title IX Coordinator  
Mr. Chad Prewitt, Superintendent  
801 7th Street, Davenport, WA 99122  
509.725.1481 [cprewitt@davenportsd.org](mailto:cprewitt@davenportsd.org)

Section 504 Coordinator  
Mrs. Alison Hawley, HS Counselor  
801 7th Street, Davenport, WA 99122  
509.725.1481 [ahawley@davenportsd.org](mailto:ahawley@davenportsd.org)